

PARTICIPANT PROFILE

- ◆ **Participant I.D. #:** 12
- ◆ **Participant Type:** State Government
- ◆ **Geographic Region:** Rural – Northern CA
- ◆ **Number of Counties in Region:** 15
- ◆ **Annual Budget:** \$ 8 M
- ◆ **Organization Structure:** AE/SP
- ◆ **Amount of Special Funding:** 0
- ◆ **Number of FTE's:** 60
- ◆ **Annual Amount Subcontracted:** \$ 2 M

◆ *AE = Administrative Entity; SP = Service Provider; N/A = Not Applicable;
U = Unavailable; FTE = Full Time Equivalent Employees*

POSITION SPECIFICATIONS

Participant Position Title: District Administrator **Annual Salary:** \$109,219 - \$120,430
NoRTEC Position Title: Executive Director

◆ Requirement specifications unavailable. Primary responsibilities: plan, direct & evaluate district operations; budget prep.; monitor performance; corrective action plans; policies & procedures; personnel mgmt.; hire, train, supervise staff; contract mgmt. & negotiations; fund admin.; respond to legislative issues

Participant Position Title: N/A **Annual Salary:**
NoRTEC Position Title: Director of Fiscal Operations

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Participant Position Title: Rehab. Supervisors **Annual Salary:** \$59,608 - \$61,224
NoRTEC Position Title: Director of Program Operations

◆ Requires a degree or equivalent in experience and 3 yrs related experience. Primary responsibilities: technical assistance; monitor programs; problem resolution; reports; policies & procedures

Participant Position Title: Rehab. Admin. Specialist **Annual Salary:** \$59,608 - \$61,224
NoRTEC Position Title: Director of Program Services

◆ Requires a degree or equivalent in experience and 3 yrs related experience. Primary responsibilities: technical assistance; monitor programs; problem resolution; reports; policies & procedures

Participant Position Title: N/A **Annual Salary:**
NoRTEC Position Title: Systems Administrator

Participant Position Title: Office Services Sup. III **Annual Salary:** \$33,756 - \$41,028
NoRTEC Position Title: Administrative Assistant

◆ Requires one year of internal related experience or 4 years of external related experience, must type 45WPM. Primary responsibilities: administrative assistance and secretarial support; office management, supervisory and other staff and office services establishes office procedures and operating systems