

PARTICIPANT PROFILE

- ◆ **Participant I.D. #:** 15
- ◆ **Participant Type:** State Government
- ◆ **Geographic Region:** Rural – Northern CA
- ◆ **Number of Counties in Region:** 9
- ◆ **Annual Budget:** U
- ◆ **Organization Structure:** AE
- ◆ **Amount of Special Funding:** N/A
- ◆ **Number of FTE's:** U
- ◆ **Annual Amount Subcontracted:** U

◆ *AE = Administrative Entity; SP = Service Provider; N/A = Not Applicable;*
◆ *U = Unavailable; FTE = Full Time Equivalent Employees*

POSITION SPECIFICATIONS

Participant Position Title: Chief of Admin. Svcs. **Annual Salary:** \$78,768 - \$108,024
NoRTEC Position Title: Executive Director

◆ Requires a B.A. and 5 yrs. related experience. Primary responsibilities: personnel mgmt.; budget mgmt.; program evaluation & planning; policies & procedures; hire, train, supervise staff; program development

Participant Position Title: Associate Budget Analyst **Annual Salary:** \$47,004 - \$56,132
NoRTEC Position Title: Director of Fiscal Operations

◆ Requires a B.A. and 3 yrs. related experience (post-graduate level coursework may be substituted for 6 mths. experience). Primary responsibilities: budget development; maintenance & admin.; technical assistance; fiscal data analysis; financial reports; financial research; procurement; unit evaluation & monitoring; problem resolution

Participant Position Title: Program Analyst **Annual Salary:** \$47,004 - \$56,132
NoRTEC Position Title: Director of Program Operations

◆ Requires a B.A. and 4 yrs related experience (post-graduate level coursework may be substituted for 6 mths. experience). Primary responsibilities: technical assistance; program performance analysis; personnel analysis; program evaluation & monitoring

Participant Position Title: Program Analyst **Annual Salary:** \$47,004 - \$56,132
NoRTEC Position Title: Director of Program Services

◆ Requires a B.A. and 4 yrs related experience (post-graduate level coursework may be substituted for 6 mths. experience). Primary responsibilities: technical assistance; program performance analysis; personnel analysis; program evaluation & monitoring

Participant Position Title: IT Technology Specialist **Annual Salary:** \$49,356 - \$60,000
NoRTEC Position Title: Systems Administrator

◆ Requires a B.A in Information Systems Technology or related field. Primary responsibilities: Design, evaluate and implement technology systems; monitor system effectiveness and security; provide technical assistance and staff support.

Participant Position Title: N/A **Annual Salary:**
NoRTEC Position Title: Administrative Assistant

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